

# IntelliQuest Training Academy

## Course Enrollment

A. General Student Information						
<b>Full Legal Name</b>			<b>Today's Date</b>			
<b>Name You Go By</b>			<b>Date of Birth</b> (mm/dd/yyyy)			
<b>Street</b>			<b>Telephone (Home)</b>			
<b>City</b>			<b>Telephone (Mobile)</b>			
<b>State/Zip Code</b>			<b>How did you hear about us?</b>			
<b>Email Address</b> (required for confirmation)			<b>Would you like to receive email newsletter and/or updates on ITA course offerings and activities?</b>	<b>Circle: Y or N</b>		
B. Course Selection						
<b>Course Title</b>						
<b>Course Date</b>	Month:		Day:		Year:	2010
C. Firearms Information (complete this section only if registering for a firearms course)						
Course students may bring their own firearm(s), or use ITA provided firearm(s). All students whether or not they bring their own firearm will have an opportunity to shoot multiple gun makes, models, and calibers.						
Check one	<input type="checkbox"/>	I plan to bring my own firearm(s).		<input type="checkbox"/>	I plan to use an Inquest Training Academy firearm.	
If bringing your own firearm(s), note the following:	Make:		Model:		Caliber:	
	Make:		Model:		Caliber:	
D. Ammunition Requirements (complete this section only if registering for a firearms course)						
Course student s may bring ammunition, or purchase ammunition from ITA.						
Check one.	<input type="checkbox"/>	I plan to purchase ammunition from Inquest Training Academy		<input type="checkbox"/>	I plan to bring my own ammunition.	
If you plan to bring your own ammunition, please bring only factory ammunition (no reloads) for shooting rental firearms. See the course description for required number of rounds.						
E. Firearms Experience (complete this section only if registering for a firearms course)						
Have you had any formal firearms training or experience? If so, please describe.						
F. Citizenship Attestation						
I am a citizen of the United States either by birth or naturalization and I am not prohibited by law from purchasing, receiving, carrying or possessing a firearm.						
_____ (Student 's Signature)			_____ (Date)			
G. Emergency Contact Information						
<b>Emergency Contact Name</b>			<b>Telephone ( Home)</b>			
<b>Relationship to Student</b>			<b>Telephone (Cell)</b>			

H. Payment Information							
<b>Course Tuition</b>	For the course you selected in Section D above, enter the tuition amount					→	
<b>Background Check</b>	<b>Advanced courses only:</b> A Background Check is conducted <u>one time per calendar year</u> for all students without a valid GA Firearms License / Carry Permit or a recent receipt for a gun purchase which required a background check. (You do not need to include this fee if ITA has already conducted a background check on you within the last 12 months.)					<b>\$25.00</b>	
<b>Payment Type</b>	<input type="checkbox"/>	Check	<input type="checkbox"/>	Money Order	<input type="checkbox"/>	*Credit Card ( All CC transactions require a 3% fee)	<b>*3%</b>
<b>Grand Total</b>	Tuition + *Background Check Fee + *Credit Card Fee (*If Applicable)					→	
<b>Circle One</b>	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amex <input type="checkbox"/> Discover			<b>Expiration Date</b>		<b>Security Code</b>	
<b>Card Holder Name</b>				<b>Credit Card #</b>			
<b>Card Statement Billing Address</b> (student may list same as above)							
<b>By signing this authorization, I agree to be fully responsible for the amount of this charge and for any fees associated should the charge be declined or returned to IntelliQuest.</b>				<input checked="" type="checkbox"/> _____			
I. ITA Policies							
<b>Course Enrollment</b>	Students must complete and sign the course enrollment form and provide all supporting documentation as required. To expedite enrollment, forms should be received by ITA no later than 7 days prior to the course date. If less than 7 days remain prior to a class you are interested in, contact ITA via phone or email for availability. A confirmation packet will be emailed to students prior to each course. The confirmation packet includes a confirmation letter, maps/directions and equipment list. ITA reserves the right to deny training for any individual for any reason. In the event that an enrollment is not approved, the full course fee (less background check fees and credit card fees if applicable) will be promptly refunded.						
<b>Tuition &amp; Payment</b>	Course tuition must be paid in full at the time of enrollment. Personal checks must be processed 7 days prior to each course. Returned checks are subject to a \$35.00 fee.						
<b>Gift Certificates</b>	Gift certificates are non-transferable and non-refundable. They must be submitted at the time of enrollment. Gift certificates may be supplemented by payment of cash, acceptable check or PayPal payment. Credit towards a future class will be given on unused portion of certificate. Gift certificates are not redeemable for cash or other substitutions, not replaceable if lost, destroyed, stolen or expired, and void if altered, photocopied, or reproduced. Certificates will not be extended beyond the expiration date, which is two years after date of purchase.						
<b>Background Check</b>	This policy is intended for individuals enrolling in any <b>advanced firearms courses only</b> . This policy does not apply to individuals enrolling in First Steps and Basic courses or non-firearm related courses. This policy is also waived for individuals who submit a copy of a valid Georgia Firearms License with their enrollment form as well as those who provide a recent receipt for a firearms purchase which required a background check. ITA will conduct a criminal background check on individuals who require one one-time per calendar year. Individuals will need to complete the Criminal Record Release Authorization form. A non-refundable \$25 processing fee, payable to IntelliQuest Training Academy, will be charged for this service.						
<b>Citizenship Policy</b>	In accordance with International Traffic in Arms Regulations (ITAR), students are required to sign an attestation certifying that they are a citizen of the United States either by birth or naturalization and that you are not prohibited by law from purchasing, receiving, carrying or possessing a firearm.						
<b>Participation</b>	Students must not have any criminal convictions or be under indictment or prosecution for any offense or be wanted for questioning or arrest by any law enforcement or government agency. Furthermore, students must not have a history of mental illness or substance abuse or be taking any prescriptions that could inhibit course participation in a safe and responsible manner.						
<b>Student Cancellation</b>	Tuition is non-refundable and non-transferable. If a student notifies ITA prior to the start date of class, the student may apply tuition toward a future course selection. A \$50 re-enrollment fee will apply.						
<b>ITA Cancellation</b>	IntelliQuest Training Academy reserves the right to cancel any course at any time. A full refund will be issued to students within 14 days from the date of cancellation. Students may instead choose to reapply the funds paid to a future course. ITA is not responsible for any expense incurred by student due to cancellation.						
<b>Liability Waiver &amp; Assumption of Risk</b>	All students will be asked to sign a document releasing IntelliQuest Training Academy from any liability that may occur during the course of training or anytime thereafter. A signed Liability Waiver and Assumption of Risk form is required for participation in all ITA courses and private instruction.						

<b>Termination of Participation</b>	A student's training may be terminated at any time during the course if the student actions or language are not deemed appropriate by IntelliQuest Training Academy staff. Students must abide by all safety procedures required. Student's terminated from training due to inappropriate or unsafe behavior / language are not eligible for tuition reimbursement.
<b>Pregnant Women</b>	Pregnant women may participate in firearms training with permission from their doctor. A copy of the doctor's note should be included with the course enrollment form.
<b>Offensive Language</b>	In the interests of all of our students, we prohibit the use of profanity, racial slurs (used to describe people of a specific race, ethnicity, gender, or national origin), offensive and other objectionable language.
<b>Alcohol and Drugs</b>	The after effects of alcohol and recreational drug use can impair judgment, balance, and coordination for many hours (even days) following consumption. In the interests of providing a safe learning environment for our students, we recommend that course student s refrain from consuming alcohol or using recreational drugs at least 48 hours prior to attending training. Any individual showing up for class who appears hung-over or under the influence of alcohol or drugs will not be allowed to participate in training activities.

**K. Forms Submission**

<b>All Students:</b>	<ol style="list-style-type: none"> <li>1. Make payment via Credit Card Authorization signature above, check or money order included with your enrollment form.</li> <li>2. For individuals enrolling in advanced firearms courses only: Attach a copy of your valid GA Firearms License / Carry Permit, firearms purchase receipt or, complete the <b>Criminal Record Release Authorization Form</b> if ITA has not already conducted a background check within the last 12 months.</li> <li>3. Options to submit forms:  <b>Fax</b> to 678-605-9606, <b>Email</b> to enrollment@intelliquestusa.com  <b>Mail</b> completed enrollment form and copies of all applicable documentation to:  <b>IntelliQuest Training Academy</b>                      Attn. Training Division                      P.O. Box 3730                      Cartersville, GA 30120-1713</li> </ol>
----------------------	--

<b>Questions?</b>	Contact Malinda Sarge at 678-605-9601.
-------------------	--

**L. Signatures**

I do hereby certify and attest that I have read and understand all of the policies and information on this form. The information I have provided above is true and accurate to the best of my knowledge.

\_\_\_\_\_  
 (Student's Printed Name) (Date)

\_\_\_\_\_  
 (Student's Signature) (Date)

\_\_\_\_\_  
 (Witness's Printed Name) (Date)

\_\_\_\_\_  
 (Witness's Signature) (Date)